



Funded by the European Union

**Sub-granting scheme 2019**

Applicant organisation/entity name:

Project title:

Country of implementation:

IMPLEMENTING PERIOD: (From - to) **.././2019**

Headings	Description of Cost	Number of units	Cost per unit	Budgeted Cost
<b>1. Human Resources (staff costs and expert honoraria)   see NOTE 1</b>				
<b>2. Per Diem (accommodation, meals, local travel within the place of mission and sundry expenses)   see NOTE 2</b>				
<b>3. Other direct costs (venue rental, printing, experts' fees, visibility material, etc.)   see NOTE 3</b>				
<b>Total</b>				<b>0.00</b>

Name of Legal representative:

Signature:

Stamp:

NOTE 1: Staff costs must be supported by contract of employment, timesheets, payslips, daily rate calculation breakdown; Honoraria must be supported by contracts, invoices, prove of payment.

NOTE 2: these costs can be supported by Per diem forms provided by SOLIDAR and/or original or true copies of invoices/receipts and prove of payment

NOTE 3: these costs must be supported by original or true copies of invoices/receipts and prove of payment